

**STATE OF DELAWARE**  
**SINGLE POINT OF CONTACT – SPOC**  
**INTERGOVERNMENTAL REVIEW OF FEDERAL PROGRAMS**  
**Office of Management and Budget**  
 Haslet Building, 3<sup>rd</sup> Floor, Dover, Delaware 19901  
 (302) 739-4206

1. STATE APPLICATION IDENTIFIER:		SPOC use ONLY		Month	Reviewer	CC's
<b>09-03-25-02</b>						
2. Applicant Project Title: <b>Sexual Assault Support Services (SASS) Program</b>						
3. Applicant Department: <b>Higher Education</b>			4. Applicant Division/APU: <b>Delaware State University</b>			
5. Applicant Address: <b>Delaware State University Code DI60</b>						
6. Contact Person: <b>Belinda Baker</b>			7. Contact Person's Phone Number: <b>(302) 857-7479</b>			
8. Signature of Secretary or Agency Head (for state agencies) or Chief Administrator (for all other applicants) <div style="text-align: center; font-size: 2em; font-family: cursive;">CD Sn. JH</div> <div style="text-align: right; font-size: 1.5em; font-family: cursive;">3/27/09</div>						
9. Federal Grantor Department: <b>Department of Justice</b>			10. Federal Sub-Agency:			
11. Federal Contact Person: <b>Richard Greenough</b>			12. Phone Number: <b>(202) 616-8715</b>			
13. Address: <b>200 Independence Avenue, SW HHH Building, Washington, DC 20201</b>						
14. Federal Program Title: <b>Recovery Act- National Field-Generated Training, Technical Assistance, and Demonstration Projects</b>			15. FEDERAL CATALOG NO: (CFDA) <b>16 807</b>			
16. Project Description:  <p>The DSU SASS Program mission is to provide counseling, education, advocacy and preventative strategies, while striving to achieve a campus community free of sexualized violence. This program will aim to empower the survivors and facilitate the healing process that survivors of sexual trauma are engaged in.</p>						
17. Will funds be utilized for any technology initiatives? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If so, Business Case Number and brief project summary:						
18. Measurable Objectives: a. What were last year's objectives? <b>N/A</b>  b. Were these objectives met? (If not, please explain why) <b>N/A</b>  c. What are this year's objectives? <b>1) Develop and implement a peer victim support program for primary and secondary survivors of sexual victimization. 2) Sponsor prevention education workshops on campus for all students on issues related to sexual assault, domestic violence, and stalking. 3) Establish a Resource Center. 4) Provide initial individual assessments for each survivor, and on-going individual and group support counseling to primary and secondary victims as needed. 5) Provide information to survivors about available campus and community based resources. 6) Utilize community based referral sources. 7) Establish collaborative relationships with community based agencies. 8) Select, train, and supervise 20 student advocates to implement the program.</b>						
(If more space is needed, please attach a separate sheet of paper)						

19. Grant Period: From: August 1, 2009 To: July 31, 2011	20. How many years has this project been funded: N/A	21. If the project was funded last year, how much federal money was awarded? N/A
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22. Source of funding for this application:	Dollars
a. Federal grant	\$262,612.00
b. Other federal funds (Specify source of funding)	
c. Required state contribution (Specify source of funding)	
d. Discretionary state contribution (Specify source of funding)	
e. Required local contribution (Specify source of funding)	
f. Other non- federal funds (Specify source of funding)	
<b>TOTAL</b>	<b>\$262,612.00</b>

23. Budget by cost category and source:	Federal Funds	State Funds	Other Funds	Total Funds
Salaries & Fringe Benefits	81,194			81,194
Personal or Contractual Services	39,280			39,280
Travel	16,925			16,925
Supplies & Materials	23,556			23,556
Capital Expenditures				
Audit Fees				
Indirect Costs	78,967			78,967
Other	22,690			22,690
<b>TOTAL</b>	<b>262,612</b>			<b>262,612</b>

24. How many positions are required for the project? (Exclude casual/seasonal employees)			
Breakdown of position(s)	Authorized In State Budget	New Positions Required	Total
Paid for out of federal funds			
Paid for out of General Funds			
Paid for out of state special funds			
Paid for out of bond/local/other funds			
<b>TOTAL</b>			

## PROJECT ABSTRACT

Delaware State University (DSU) Department of Public Safety, in conjunction with the Department of Crisis Intervention, is seeking assistance in continuing its Delaware State University Sexual Assault Support Services (DSU SASS) Program.

This program will maintain 20 students employed as Student Sexual Assault Advocates, and will be utilized to meet the emotional and physical needs of crime victims. A web-base reporting system will be implemented to encourage reporting such acts of violence, and will be a key component in ensuring all victims (male and females) receive deserving services.

Student Advocates, faculty members, and officers from the Department of Public Safety will be trained in partnering with victims to aid in the understanding and participating in the criminal justice system, connecting the importance of such to stabilizing their lives after victimization.

The DSU SASS Program mission is to provide counseling, education, advocacy and preventative strategies, while striving to achieve a campus community free of sexualized violence. DSU SASS Program will acknowledge, honor, and welcome the expertise of Survivors of sexual trauma and Pro survivors (non offending supporters) to aid in continuously improving their services. DSU SASS Program will aim to empower the survivors and facilitate the healing process that survivors of sexual trauma are engaged in.

## PROBLEM STATEMENT

Over the past eighteen (18) years there has been much concern over the escalation of sexual victimization of female college students on campuses across the nation. College campuses are no longer seen as ivory towers, but instead have become hot spots for criminal activity, and in particular sexual victimization against women. The Campus Sexual Assault (CSA) study conducted in 2007 revealed some troubling statistics. Twenty eight and one half percent (28.5%) of a sample of 5, 446 college women reported having experienced attempted or completed sexual assaults either before or since entering college. Nineteen percent (19%) of the women reported experiencing completed or attempted sexual assault since entering college, 13.7% of whom reported having experienced completed sexual assaults while being in college.

The risk of being sexually assaulted was reportedly greater among freshmen and sophomores than among juniors and seniors. One of the strongest predictors of being sexually assaulted while being in college is having been victimized prior to entering college. In the CSA study nearly 16% of the women reported having experienced attempted or completed sexual assaults before entering college.

Alcohol use was reported as the number one risk factor for being sexually assaulted. In the CSA study, 89% of the victims were incapacitated sexual assault victims, while 82 % reported being drunk prior to their victimization. Other risk factors include being unmarried, and living on campus (*National College Women Sexual Victimization, 2000*). In the National Survey of College Women (1999), 93% of sexual assault victims reported that they knew their perpetrator, and that nearly 40% of the women who experienced sexual victimization were on a date with the perpetrator.

In its conclusion, the authors of the CSA study stated “sexual assault is clearly an issue in need of attention by the campus community given its high prevalence and adverse consequences. One out of five undergraduate women experiences an attempted or completed sexual assault during their college years, with:

- the majority of sexual assault occurring when women are incapacitated due to their use of substances, primarily alcohol;
- freshmen and sophomores are at greater risk for victimization than juniors and seniors; and
- the large majority of victims of sexual assault are being victimized by men they know and trust, rather than by strangers.”

It is important then that the DSU SASS Program prevention strategies and messages are designed to educate undergraduates (as soon after enrollment as possible) about these facts. Programs should focus both on primary prevention for women who have not experienced sexual assault and secondary prevention in an effort to prevent re-victimization.

Recommendations are that DSU SASS Program:

- Provide accurate information on legal definitions of sexual assault, the extent and nature of sexual assault among college women, and risk factors for sexual assault;
- Combine sexual assault prevention education with alcohol and drug education programming;
- Educate on even though many sexual assault involves substance abuse by the victim, this does not imply that women are to blame for their sexual assault.

- Victimization is committed by the perpetrator, and therefore the sole responsibility for the assault lies with the perpetrator;
- Educate students about different types of assault, especially since there appears to be continuity in the type of sexual assault experienced over time (physically forced or incapacitated sexual assault);
- Teach effective sexual assault resistance strategies to reduce harm, particularly with respect to strategies for protection from men that women know and trust;
- Educate students about how to increase their assertiveness and self-efficacy;
- Convey knowledge on the reporting system to campus police or officials,
- Educate on the availability of services and resources on and off campus;
- Stress the importance of reporting incidents of attempted and completed sexual assault;
- Emphasize the importance of seeking services, especially given the well-documented negative impacts sexual assault can have on psychological and physical functioning.
- Educate on HIV/AIDS.

Programs for student to prevent sexual assault perpetration should:

- Provide accurate information on legal definitions of and legal penalties for sexual assault;
- Inform students they are ultimately responsible for determining (1) whether or not an individual has consented to sexual contact, and (2) whether or not an individual is capable of providing consent; and

- Educate students that an intoxicated person cannot legally consent to sexual contact;
- Having sexual contact with an intoxicated or incapacitated person is illegal.

**NOTE:** While DSU SASS recognizes that the traditional assault is committed against a woman by a male perpetrator, the program is designed to meet the needs of victims victimized by same sex offenders, as well as males victimized by females.

Sexual assault is a serious social, public safety, and public health problem that affects men and women across the country. The CSA study, and many other studies suggest that women at universities and colleges are at considerable risk for experiencing sexual assault. Recognizing the risks, the U.S. Congress passed the "Student Right-to-Know and Campus Security Act" in 1990. All colleges and universities participating in Federal student-aid programs were mandated to prepare, publish and distribute annual security reports to all current students and employees as well as incoming students and employees. This Security Report should contained campus security policies and crime statistics for the institution.

In 1992, this act was amended and required that higher educational institutions address the rights of sexual assault victims and to collect and publish additional crime statistics such as murder, non-negligent manslaughter and arson. The Act was further amended in 1998, and renamed as the "Jeanne Cleary Disclosure of Campus Security Policy and Campus Crime Statistics Act."

The Delaware State University Cleary report for 2005 indicated there where four (4) reported incidents of sexual misconduct on campus. According to a 2005 National Institute of Justice (NIJ) report "Sexual Assault on Campus: What Colleges and

Universities Are Doing About It, "less than 5 percent of completed and attempted rapes of college students are brought to the attention of campus authorities and/or law enforcement". Assuming that the 4 incidents represent 5% of the sexual assault incidents, there could have been as many as 80 sexual assault incidents occurring on this campus in 2005. It is interesting to note that in a survey conducted at DSU by the Sexual Assault Advocates in May 2008, 49 women (representing 37%) of a sample of 132 indicated having experienced attempted or completed sexual assaults. This data represents a higher incidence among this population than the CSA sample of 28.5 percent. This group included primary and secondary victims. Seventy six and one-half percent (76.5 %) of this sample was freshmen and sophomore students. In addition to issues of sexual assault, domestic violence and stalking are problems that require immediate attention on this campus.

The DSU SASS is aware that in addition to the sexual abuse that takes place on DSU campus, there are frequent incidents of physical abuse, emotional abuse and/or psychological abuse that are not addressed for one reason or another.

NIJ report findings indicate that "students who are sexually assaulted are most likely to tell their friends first. Research shows that social support from friends and other first responders can help the victim recognize that what has happened is a violation of the university's sexual misconduct policy and they may be encouraged to report the incident(s) to the authorities, therefore, it makes sense to train students and staff as first line responders. In identifying promising practices, the NIJ report delineates the benefits of a peer supported prevention education program, and a victim support services program that represents a collaborative effort between the university and the community.

The DSU SASS is concerned about the issues of sexual assault, domestic violence, and stalking as they relate to both men and women, and the DSU SASS Program will provide a means other than offering a Rape/Date Rape series of Personal Development Workshops for students.

Two years ago (2006), the Crisis Intervention Department attempted to implement a Sexual Assault Support Services (SASS) Program, which was not established due to lack of funding. A few objectives were achieved in part; (1) ten advocates received full training, (2) five (5) sexual assault prevention education workshops in the freshmen residences were conducted (only 50% of the freshmen students participated because the programs were not mandatory); and (3) one (1) campus awareness event took place in April-Sexual Assault Awareness Month.

## PROJECT GOALS AND OBJECTIVES

### Goal

To establish a peer supported prevention education outreach program that promotes awareness regarding sexual victimization and fosters the development of healthy relationships among male and female students, and a victim support program.

### Objectives:

1. Develop and implement a peer victim support program for primary and secondary survivors of sexual victimization.
2. Sponsor prevention education workshops on campus for all students (in University Seminars, and Residence Halls), on issues related to sexual assault, domestic violence and stalking.
3. Establish a Resource Center that provides:
  - a) Resource material consisting of books, videos, audio tapes, etc., to empower survivors who may need access to information about sexual offenses and the spectrum of feelings and reactions experienced by survivors of date rape and other forms of sexual victimizations. Other available information will include their rights and responsibilities as well as the procedure that must be followed to exercise those rights, and various related topics.
  - b) A venue where students can meet with counselors and/or student advocates in privacy; with people who will respect the confidentiality of their information and help them to achieve optimum mental health.

4. Provide initial individual assessments for each survivor, and on-going individual and group support counseling to primary and secondary victims as needed. Facilitate other structured support discussion groups as requested by various student groups.
5. Provide information to survivors about available campus and community-based resources as needed.
6. Utilize community-based referral sources as required.
7. Establish collaborative relationships with community based agencies (Contact Life, Delaware Coalition against Domestic Violence, Delaware Victims' Services, Sexual Assault Nurse Examiner (SANE) and Attorney's General Office, as well as utilize their expertise for training and support.
8. Select, train and supervise twenty (20) Student Advocates to implement the program. The DSU SASS Program will send out surveys quarterly to the entire University community and outside entities in collaboration with the University for this program. The survey will be designed to capture:

- Who know of the program;
- Who has utilized the program;
- Referrals made through the web-base reporting system;
- If the web-base reporting system is user friendly;
- Referrals made to student advocates;
- Effectiveness of student advocacy;
- Satisfaction and/or concerns with the judicial system;
- Strengths of the program
- Program weaknesses.

A staff member assigned to the DSU SASS Program will be responsible for tracking all cases handled in the judicial system and recording dispositions.

**Program Design/Implementation:**

Establish a Sexual Assault Support Services (SASS) program. This program will be implemented and supervised by a Program Director (Crisis Counseling Center), supported by a senior Sexual Assault Response Advocate (SARA), and ten (20) additional SARA members who would be sophomore, junior, and/or senior students selected and trained by certified instructors in the areas of:

- Confidentiality
- Professional development
- Sexual Assault
- Working with survivors of sexual abuse
- Judicial System
- University's sexual assault/sexual harassment policy
- Other related training

**NOTE:** DSU SASS program will actively seek at least one member who is fluent in reading, writing and speaking Spanish, recognizing victims of Hispanic decent have the right to report the crime their spoken language. In addition, a member able to communicate in sign language will be sought.

Each selected student will be required to submit satisfactory staff/faculty recommendations, and must be 18 years or older. Students will receive an incentive of \$1,000.00 per year for participation in training, conducting workshops and working as a student advocate.

The major components of the program will include:

- **24-Hour Support.**

- **Prevention Education Workshops.**
- **Supportive Discussion Groups.**
- **Campus participation in national awareness events such as:**
  - a) "Getting Carded Day"
  - b) Dating Violence Month
  - c) Domestic Violence Awareness Month
  - d) "Taking Back the Night" event.
  - e) Sexual Assault Awareness Month
- **Attendance at national sexual assault/domestic violence conference (s):**
  - a) Program Director
  - b) Peer Advocates

Training as it pertains to the University community will include interactive programs that last between one and two hours, depending upon the number of participants and active participation. An example of such training includes:

1. ***"Being a Man"*** has been specifically developed for presentation to male students who are displaying or have witnessed inappropriate sexual behavior within the school and broader community.
2. ***"Know your Boundaries – What is OK"***. A program for female students who may be subjected to or have witnessed inappropriate sexual behaviors.

Booklets / Pamphlets / Brochures / Videos from DSU SASS may include:

**Videos:**

- NO & the No Study Guide

- Breaking the Silence
- Rape, Under the Influence.

**Pamphlets:**

- I think I've been sexually assaulted...what can I do
- Relationships should be heaven not hell.
- If someone tells you they have been sexually assaulted.
- Impacts of sexual assault and rape on males.
- I think I've had my drink spiked.

**PROGRAM IMPLEMENTATION:**

**2009 PROPOSED TIMELINE**

- 27-Jul DSU SASS meeting held to assign positions/responsibilities
- 1-Aug Post position announcement for Student Advocates
- 12-Aug Implement Report Writing System
- 24-Aug Closing date for Student Advocate Positions
- 1-Sep Student Advocate
- 7-Sep Announce selected advocates
- 9-Sep Review policies
- 14-Sep In-house training
- 21-Sep Specialized training with outside contractor(s)
- 30-Sep Conclude Specialized training
- 5-Oct Awareness Events

\*\*\*\*\* DURING THE MONTH OF OCTOBER, STAFF/ADVOCATES WILL ATTEND A SEXUAL ASSAULT CONFERENCE

- 12-Oct Beginning of Homecoming Week
- 18-Oct Homecoming Week end
- 26-Oct Panel Review
- 27-Oct Student Advocate meeting
- 9-Nov Group session with members of University community
- 23-Nov Awareness Training
- 1-Dec Panel meeting to evaluate program
- 15-Dec Group Session with members of University community
- 20-Dec SCHOOL CLOSED FOR HOLIDAY BREAK

## **2010 PROPOSED TIMELINE**

- January      Schedule specialized training for advocates and staff
- 9-Jan      Meet with all Student Advocates
- 1-Jan      During this month, the Panel will measure the success of the program.
- February     February is Dating Violence Month
- 1-Feb     Attend/provide training on dating violence
- 1-Mar     Refresher training for student advocates
- 1-Apr     APRIL IS SEXUAL ASSAULT MONTH
- 12-Apr    Awareness Training
- April         Attend/sponsor training on Sexual Assault
- 3-May     Group session
- 10-May    Panel meeting/evaluate need for new advocates
- 1-Jun     Evaluate program success
- September   Awareness training to campus community
- October      Awareness training of Domestic  
                Violence and Sexual Assault
- \*\*\*\*\*      STAFF/ADVOCATES WILL ATTEND A SEXUAL ASSAULT CONFERENCE
- 12-Oct    Beginning of Homecoming Week
- 18-Oct    Homecoming Week end
- 26-Oct    Panel Review
- 27-Oct    Student Advocate meeting
- 9-Nov     Group session with members of University community
- 23-Nov    Awareness training
- 1-Dec     Panel meeting to evaluate program
- 15-Dec    Panel meeting to seek funding to continue program

The panel will determine needed positions to be held by faculty members, establish policies and procedures and rules and regulations for the DSU SASS Program, ensuring these policies are in accordance with the University policies. Each application received for the position of student advocate will be reviewed by the panel, accepting the most qualified that meet the needs of the victims and community at large. Each applicant will go through an informal two-way interview with a SASS staff member. This is an opportunity to ask questions of and give feedback to each other. Discussion will include interests, skills and additional training that may aid the worker in being successful as a student advocate.

Student advocates will undergo training in the areas of:

- Confidentiality
- Professional development
- Sexual Assault
- Stalking
- Domestic violence
- Working with survivors of sexual abuse
- Judicial System
- University's sexual assault/sexual harassment policy
- Other related training

Training for advanced workers will include:

- Education Volunteer Training
- Crisis Line

- Support Group Facilitator

DSU SASS will also have a process of shadowing and supported on the job training for each student workers. Due to the high quality of services DSU SASS will be offering, dedication, commitment and responsibility from student advocates will be required.

Session to introduce the services of DSU SASS will be held in Dormitories and other locations identified. The sessions will be open forum with an exchange of information. Additional sessions will be scheduled throughout the year. Services will be available to every member of Delaware State University.

All reports filed with Public Safety will be investigated from the criminal aspect; in addition, the information will be forwarded to DSU SASS to offer assistance in the healing process, and other services provided such as court partnering.

The web-base reporting system will be monitored by a DSU SASS member from the Department of Public Safety Monday – Friday, at a minimal of twice daily. However, this does not exclude being checked on weekends, especially following large events such as Homecoming. Information extracted from the web-base reporting system will be compiled and assigned a counselor. The victim will be identified and notified for services. If opted, a police report will be filed by the victim for criminal proceedings.

**NOTE:** Services from DSU SASS in not contingent upon criminal prosecution.

Group and individual sessions will be held for victims of sexual assault (attempted, completed or past event), domestic violence and stalking. The group sessions will be tailored to meet the needs of that particular group, and designed to support victims in their effort to heal from the trauma of sexual assault, childhood sexual abuse, domestic violence and stalking.

In addition to the above mentioned responsibilities, DSU SASS will utilize student advocates to assist in the areas of providing transportation (depending upon policy), accompaniment to seek medical care, make a police report, or access emergency shelter; provide non-judgmental emotional support; immediately needed information and referrals; safety planning, and networking with other agencies and emergency resources. Accompaniment to appointment with legal professionals or social services can also be provided. For example, an advocate may accompany a student to meet with a detective or attorney, accompany a student to a court/judicial hearings, trials and sentencing, or assist with civil processes such as obtaining a protective order.

A file will be kept on every member of the Delaware State University community member that receives services from DSU SASS Program. This information will be secured in a secure location, and will not be disseminated without the written permission of victim. This information will be used to track services provided and utilized as a tool to alter services if need be. Quarterly, a survey will be sent out to the University community and outside agencies in which the DSU SASS Partner. This too will be a tool of measuring success and/or failure and a means to improve upon the services being offered. If it is determine that additional services are needed, the panel members will address a means in which to offer such. If an offered service is not being utilized, that too will be addressed.

**BUDGET- Year 1****A. Personnel**

Position	Computation	Total
Student Advocates (SARA)	\$10/hr x 100 hrs/yr. x 20	\$20,000
Graduate Assistant	\$15/hr x 20hr/wk x 26 wks	\$ 7,800
<b>TOTAL</b>		<b>\$27,800</b>

The Sexual Assault Response Advocate (SARA) would begin with 20 in the group and as students graduate they would be replaced. The 100 hours per year includes 30 hrs of initial violence prevention education training; providing supportive services to victims; conducting workshops in RLC; and assisting with awareness activities. The graduate student will provide clerical support, conduct research, assist with awareness events, and provide support to SARA members.

**B. Fringe Benefits**

Student Advocate	20,000 x .0175	350
Graduate Assistant	7,800 x .0175	137
<b>Total</b>		<b>487</b>

**C. Travel**

Training	Location	Item	Computation	Cost
OJP Financial Training	Unknown	Airfare	\$400 x 1 persons	400
		Hotel	\$180 x 2 nights x 1	360
		Meals	\$ 45/day x 3 days x 1	135
		Ground Trans	\$ 50 per trip x 1	50
		<b>Total:</b>		<b>\$945</b>
National Conference	Florida	Airfare	\$ 350 x 5 people	1,400
		Hotel	\$ 180 x 2 nights x 4 rms	1,440
		Meals	\$ 45/day x 3 days x 4 persons	540
		Ground Trans.	\$ 50/ trip x 4 persons	200
		Registration	\$385 x 4 persons	1,540
<b>Total:</b>		<b>\$5,120</b>		
Domestic Violence, Sexual Assault, Stalking Conf.	Unknown	Airfare	\$500 x 2 persons	1,000
		Hotel	\$200 x 3 nights x 2 persons	1,200
		Meals	\$45/day x 4 days x 2 persons	360
		Registration	\$ 400 x 2 persons	800
		Ground Trans.	\$ 100 per trip x 2 persons	200
<b>Total:</b>		<b>\$3,560</b>		
<b>Grand Total</b>				<b>\$9,625</b>

Travel expenses above account for staff participation Department of Justice Financial Management Training seminar. Grant funding would also permit DSU to send peer educators to national conferences for the first time. Additionally, it would permit the university to send staff and community agency personnel to the national conference that addresses broader violence against women issues.

The computers would be used by Project Director; Graduate Student Assistant to complete paperwork, conduct research; and Peer Advocates/Educators to complete recordings, develop flyers, prepare hand-outs for workshops, and other program initiatives as may be necessary. The telephone would be used by the staff.

D. N/A

**E. Supplies**

<u>Items</u>	<u>Computation</u>	<u>Cost</u>
2- lap-top computers	\$2,500 x2	\$5,000
Web-base reporting software	\$2,500 x2 yrs	\$5,000
1- Printer	\$ 260	\$260
1-telephone	\$75 x 1	\$75
1-Shredder	\$300	\$300
Office Supplies/Printer Cartridge (Estimated at \$210 monthly)	\$2,500	\$ 2,500
Manuals for Campus Depts.	\$10/set x 150	\$1,500
Material for Campus Police Trng.	\$15/set x 33	\$495
Materials for Judicial Off. Trng.	\$15/set x 25	\$375
Manuals/Materials for SARA	\$20/set x 20	\$400
Storage Cabinet	\$425 x 1	\$425
Work station	\$2,700	\$2,700
Flip Chart/Easel	\$ 235 x 1	\$235
	<b>Total</b>	<b>\$19,265</b>

Office supplies would be needed for general operation of the office. Training materials for each group being trained would include binders, copies and recommended manuals or books. Copies of the updated and documented protocols and procedures for responding

to violent crimes would be distributed to each campus department and office. Work station would provide office space for graduate assistant.

**F. Consultants**

<u>Consultant</u>	<u>Service Provided</u>	<u>Computation</u>	<u>Cost</u>
Unknown	University Risk Analysis	\$ 450/day x 6 days	2,700
ContactLifeline	Training for Students	Honorarium	5,000
	Training Faculty/staff		
DCADV	Training for Students	Honorarium	3,000
	Training Faculty/staff		
SANE Director	Training for Students,	Honorarium	5,000
	Training for Faculty/Staff		
Unknown	Sexual Assault Training	\$450/day x 1 day	450
Unknown	Dating Violence/ Domestic Violence Training	\$450/day x 1 day	450
Unknown	Stalking	\$450/day x 1 day	450
Consultant Expense	Airfare	\$400 x 4 trainers	1,600
	Hotel	\$ 160 x 6 night x 4 trainers	3,840
	Meals	\$45/day x 6 days x 4 trainers	1,080
Guest Speaker	Awareness Events	\$ 200/event x 3	600
		<b>Total</b>	<b>\$24,170</b>

Local trainers who provide training for Police/Security officers, Judicial Officers, Faculty, staff and Peer Advocates would be compensated for their services. Trainers from outside the region to conduct more in-depth training on sexual assault, domestic violence, dating violence, and stalking would also be compensated. Estimated consultant fee includes a daily fee for eight hours of training.

**G. Other Costs**

<u>Description</u>	<u>Computation</u>	<u>Cost</u>
Participant Incentive(Train the Trainer)	\$100 x 8	800
Posters	\$8.00 ea. x 50	400
Buttons	\$2.50 x 100	250

Shirts for SARA members	\$16.00 x 60	960
Brochures	\$1.50 x 2,000	3,000
Lights/ whistles	\$0.77 x 1,000	770
Water bottles	\$1.44 x 500	720
Videos	\$200 ea x 5	1,000
Books	\$100 ea x 3	300
Refreshment for Awareness Events	\$1,000 per event x3	3,000
Refreshments for Trainings	\$ 150 per event x 10	1,500
	<b>Total</b>	<b>12,700</b>

Social Marketing materials like posters would be displayed on bulletin boards in all Residences, and in each department throughout the campus. Several posters would be displayed in the Student Center, Commuter Lounge, Cafeteria, Game Rooms and Gymnasium. Informational flyers would be laminated and posted in bathroom stalls campus-wide. SARA would wear identifying buttons, and specially designed shirts at all awareness events on-and-off campus. Educational material would be used for training and would be made available to Peer Advocates, Residential Assistants, faculty, staff and the student body for information and research on violence against women. SARAs and RAs would distribute incentives at mandatory training sessions, and RLC sessions.

### **Budget Summary**

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	\$27,800

B.	Fringe Benefit	\$487
C.	Travel	\$ 9,625
D.	Equipment	\$0
E.	Supplies	\$19,265
F.	Consultants	\$24,170
G.	Other	\$12,700
	Total Direct Costs	\$94,047
	DSU Modified Indirect Cost (.43)	\$40,440
	<b><i>Federal Request</i></b>	<b><i>\$134,487</i></b>

**BUDGET- Year 2**

**A. Personnel**  
Position

Computation

Total

Student Advocates (SARA)	\$10/hr x 100 hrs/yr. x 20	\$20,000
Graduate Assistant	\$15/hr x 20hr/wk x 26 wks	\$ 7,800
Program Coordinator (PT)	\$43.20/hr x 20 hrs x 26 wks	\$22,464
<b>TOTAL</b>		<b>\$50,264</b>

The Sexual Assault Response Advocate (SARA) would begin with 15 in the group and as students graduate they would be replaced. The 100 hours per year includes 30 hrs of initial violence prevention education training; providing supportive services to victims; conducting workshops in RLC; and assisting with awareness activities. The graduate student will provide clerical support, conduct research, assist with awareness events, and provide support to SARA members. Program Coordinator would be responsible to develop programming schedules, co-facilitate select campus programming, assist with planning and implementation of campus awareness programs, and other duties that may be assigned.

**B. Fringe Benefits**

Student Advocate	20,000 x .017	350
Graduate Assistant	7,800 x .017	137
Program Coordinator	22,464 x 9.6%	2,157
<b>Total</b>		<b>2,644</b>

**C. Travel**

Purpose of Travel	Location	Item	Computation	Cost
National Conference	Florida	Airfare	\$ 350 x 3 people	1,050
		Hotel	\$ 180 x 2 nights x 3 rms.	1,080
		Meals	\$ 45/day x 3 days x 3 persons	405
		Ground transportation	\$ 50/ trip x 3persons	150
		Registration	\$385 x 3 persons	1,155
		<b>Total</b>		<b>\$3,840</b>
Domestic Violence, Sexual Assault, Stalking Conf.	Unknown	Airfare	\$500 x 2 persons	1,000
		Hotel	\$200 x 3 nights x 2 persons	1,200
		Meals	\$45/day x 4 days x 2 persons	360
		Registration	\$ 350 x 2 persons	700
		Ground Trans.	\$ 100 per trip x 2	200

**Total**

**7,300**

Travel expenses above account for staff participation in Office of Violence Against Women Technical Assistance Training and Department of Justice Financial Management Training seminar. Grant funding would also permit DSU to send peer educators to national conferences for the first time. Additionally, it would permit the university to send staff and community agency personnel to the national conference that addresses broader violence against women issues.

**D. Equipment (N/A)**

**E. Supplies**

<b><u>Supply Items</u></b>	<b><u>Computation</u></b>	<b><u>Cost</u></b>
Office Supplies	\$127.50/mo x 12 months	\$ 1,531
Material for "Train the Trainer"	\$20/set x 8	160
Manuals/Materials for SARA	\$20/set x 15	300
Material for Faculty/staff trng.	\$10x 200	2,000
Manuals for SARA	\$20 x 15	300
	<b>Total</b>	<b>\$4,291</b>

Office supplies would be needed for general operation of the office. Training materials for each group being trained would include binders, copies and recommended manuals or books. Copies of the updated and documented protocols and procedures for responding to violent crimes would be distributed to each campus department and office.

**F. Consultants**

<b><u>Consultant</u></b>	<b><u>Service Provided</u></b>	<b><u>Computation</u></b>	<b><u>Cost</u></b>
ContactLifeline	Training for Students Training Faculty/staff	Honorarium	5,000
DCADV	Training for Students Training Faculty/staff	Honorarium	3,000
SANE Director	Training for Students, Training for Faculty/Staff	Honorarium	3,000
Unknown	Sexual Assault Training Domestic Violence	\$450/day x 2 day	900

Unknown	Dating Violence/ Domestic Violence Training	\$450/day x 2 day	900
Consultant Expense	Mileage	\$0.45 x 1,000	450
	Hotel	\$ 175 x 2 nights x 2 trainers	700
	Meals	\$60/day x 3 days x 2 trainers	360
Guest Speaker	Awareness Events	\$ 200/event x 4	800
	<b>Total</b>		<b>\$15,110</b>

Local trainers who provide training for Police/Security officers, Judicial Officers, Faculty, staff and Peer Advocates would be compensated for their services. Trainers from outside the region to conduct more in-depth training on sexual assault, domestic violence, dating violence, and stalking would also be compensated. Estimated consultant fee includes a daily fee for eight hours of training.

**G. Other Costs**

<u>Description</u>	<u>Computation</u>	<u>Cost</u>
Participant Incentive(Train the Trainer)	\$80 x 8	640
Posters	\$6.00 ea. x 50	300
Water bottles	\$1.32 x 500	660
Brochures	\$1.25 x 2,000	2,500
Lights/ whistles	\$0.77 x 1,000	770
Videos	\$180 ea x 5	900
Books	\$90 ea x 3	270
Refreshment for Awareness Events	\$900 per event x3	2,700
Refreshments for Trainings	\$125 per event x 10	1,250
	<b>Total</b>	<b>9,990</b>

Social Marketing materials like posters would be displayed on bulletin boards in all Residences, and in each department throughout the campus. Several posters would be displayed in the Student Center, Commuter Lounge, Cafeteria, Game Rooms and Gymnasium. Informational flyers would be laminated and posted in bathroom stalls campus-wide. Educational material would be used for training and would be made

available to Peer Advocates, Residential Assistants, faculty, staff and the student body for information and research on violence against women. SARAs and RAs would distribute incentives at mandatory training sessions, and RLC sessions.

### **Budget Summary**

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	50,264
B. Fringe Benefit	2,643
C. Travel	7,300
D. Equipment	0
E. Supplies	4,291
F. Consultants	15,110
G. Other	9,990.
<b>TOTAL PROJECT COST</b>	<b>89,598</b>
DSU Modified Indirect Cost	38,527
<i>Federal Request</i>	<i>128125</i>
<b>TWO YEAR TOTAL REQUEST</b>	<b>\$262,612.00</b>



DELAWARE STATE UNIVERSITY  
OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS

March 23, 2009

The Department of Justice  
Office of Grant Management  
Washington, DC


To Whom It May Concern:

I am writing to express support of Delaware State University Department of Public Safety's grant to continue its Sexual Assault Advocate Student Support Services (SASS) program in conjunction with the Department of Crisis Intervention. Under this program, twenty paid students will be trained as Student Sexual Assault Advocates and will be utilized in meeting the emotional and physical needs of sexual assault victims. In addition, students, faculty members and Public Safety officers will be trained in partnering with victims to aid in understanding and participating in the criminal justice system, connecting the importance of such to stabilizing their lives after victimization.

The Division of Student Affairs works very closely with the Department of Public Safety to provide a safe educational and working environment for students, faculty, staff and visitors. Together our offices provide an array of unique services to virtually all students on campus in one way or another. Additionally, the Department of Public Safety assists us with important student life issues, even before they actually start New Student Orientation and the Welcome Weekend.

The success of this grant will further strengthen the services we offer to students in the area of sexual victim advocacy and prevention. I am pleased to continue a relationship with the Department of Public Safety that is both mutually beneficial and provides the greatest opportunity for student success. If you desire information, please contact me promptly.

Regards,

  
Dr. Paul A. Bryant  
Vice President for Student Affairs

1200 N. DUPONT HIGHWAY • DOVER, DELAWARE 19901-2277 • (302) 857-6363 • FAX (302) 857-7850