

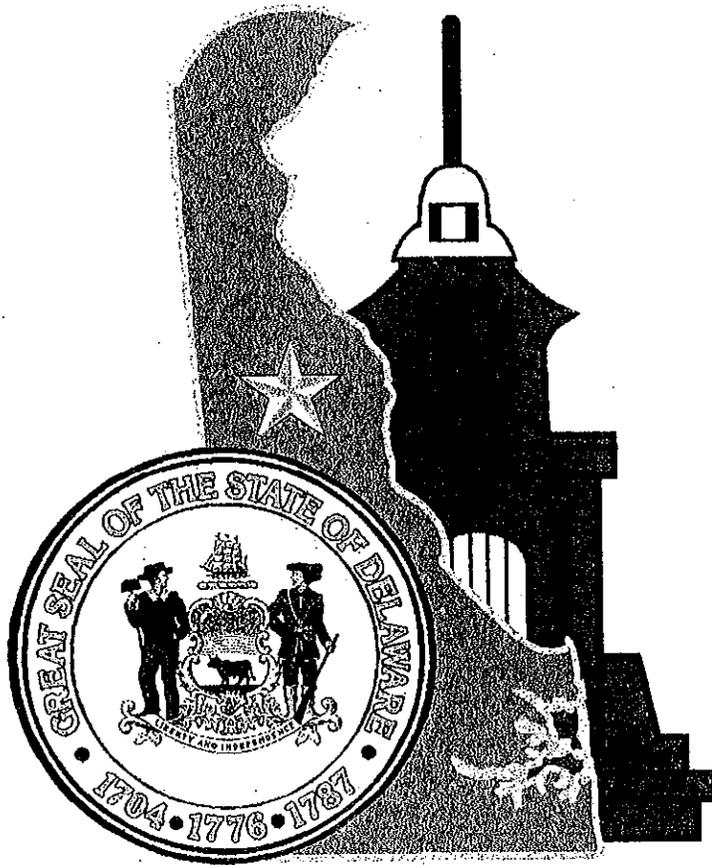
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RECEIVED
S.F.C. MGMT AND BUDGET

DELAWARE
DEPARTMENT OF SAFETY AND HOMELAND SECURITY
SECURITY

2009 MAR 18 PM 12:31

DIVISION OF CAPITOL POLICE



COPS HIRING RECOVERY PROGRAM (CHRP)
APPLICATION

COPS Hiring Recovery Program (CHRP) Ap

Application for Federal Assistance SF-424

OMB Number: 4040-0004
Expiration Date: 01/31/2009

The following data is either non-applicable or pre-filled by the COPS Office based on your information. Please click the "Next" button to continue.

1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

2. Type Of Application:

- New
- Continuation
- Revision

3. Date Received:

03/16/2009

4. Applicant Identifier:

DE00118

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received By State:

7. State Application Identifier:

Save Next

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COPS Hiring Recovery Program (CHRP) Ap

Application for Federal Assistance SF-424

8. APPLICANT INFORMATION:

*a. Legal Name: Delaware Department of Public Safety

*b. Employer/Taxpayer Identification Number (EIN/TIN):
516002279

*c. Organizational
DUNS: 606861136

d. Address:

*Street1:

Street2:

*City:

*State:

*Zip / Postal Code:

Reminder: _____

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COPS Hiring Recovery Program (CHRP) Ap

Application for Federal Assistance SF-424

e. Organizational Unit:

Department Name: Delaware Department of Division Name: Delaware Capitol Police

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: *First Name:

Middle Name:

*Last Name:

Suffix:

Title:

Organizational Affiliation:

*Telephone Number: Fax Number:

*Email:

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COPS Hiring Recovery Program (CHRP) Ap

Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (Specify):

10. Name of Federal Agency:

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

12. Funding Opportunity Number:

Title:

13. Competition Identification Number:

Title:

*14. Areas Affected by Project (Cities, Counties, States, etc.):

*15. Descriptive Title of Applicant's Project:

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COPS Hiring Recovery Program (CHRP) Ap

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant: DE

*b. Program/Project: DE

17. Proposed Project:

*a. Start Date: 07/01/2009

*b. End Date: 06/30/2012

18. Estimated Funding (\$):

*a. Federal	\$ 2965366
b. Applicant	\$
c. State	\$
d. Local	\$
e. Other	\$
f. Program Income	\$
g. TOTAL	\$ 2965366

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COPS Hiring Recovery Program (CHRP) Ap

Application for Federal Assistance SF-424

*19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372

* Process for review
on 03/17/2009

*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

- Yes
- No

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COPS Hiring Recovery Program (CHRP) Ap

Application for Federal Assistance SF-424

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 28 1001)

By clicking this box and typing my name below, I also certify that I have been legally and officially authorized by the appropriate governing body to sign this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the government.

**I AGREE

**The certifications and assurances as well as grant terms and conditions can be found at the end of the application

Prefix:

*First Name:

Middle Name:

*Last Name:

Suffix:

*Title:

*Telephone Number:

Fax Number:

*Email:

*Signature of Authorized Representative:

*Date Signed:

*Applicant Federal Debt Delinquency Explanation

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

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COPS Hiring Recovery Program (CHRP) Ap

Attachment to SF-424

OMB Number: 1103-0098
 Expiration Date: 09/30/2009

General Instructions:

The COPS Hiring Recovery Program (CHRP) is a competitive grant program that provides funding directly to law enforcement agencies having prior and preserve jobs and to increase their community policing capacity and crime-prevention efforts. CHRP funding is available to hire full-time career local matching requirement, but grant funding will be based on your agency's current entry-level salaries and benefits for sworn officer positions. All benefits for positions hired under the CHRP grant must be paid for by the grantee agency.

In preparing your agency's grant application, please be advised that grantees are prohibited from reducing state, local, or tribal funding for sworn or applying for and/or receiving this CHRP grant. Instead, this program is intended to supplement the amount of state, local, or tribal funding that your budget for sworn officer positions.

In addition, at the conclusion of federal funding, grantees must retain all sworn officer positions awarded under the CHRP grant. The retained CHRP your agency's law enforcement budget with state and/or local funds, over and above the number of locally-funded sworn officer positions that would grant.

To the extent possible, all data should come from a publicly verifiable source, and documentation may be requested by the COPS Office. This information jurisdiction's need for federal assistance to address its public safety needs and to preserve and create jobs.

Section 1: EXECUTIVE INFORMATION

Note: Listing individuals without ultimate programmatic and financial authority for the grant could delay the review of your application, or remove your application from consideration.

- A. Applicant ORI Number: DE00118
- B. *Applicant DUNS Number: 606861136

A Data Universal Numbering System (DUNS) number is required. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. For more information about how to obtain a DUNS number, please refer to the How to Apply section of the COPS Application Guide.

- C. *Central Contractor Registration (CCR)

All applicants are required to maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and sub-recipients. For more information about how to register with the CCR, please refer to the How to Apply section of the COPS Application Guide. Please note that applicants must update or renew their CCR at least once per year to maintain an active status.

Does your agency have an active registration with the Central Contractor Registry?

Yes No

If no, will your agency agree to have an active registration with the Central Contractor Registry before any COPS grant funding is awarded?

Yes No

- D. *GNIS ID: 1779781

Please enter your Geographic Names Information System (GNIS) Identification Number. This is a unique ID assigned to all geographic entities by the U.S. Geological Survey. To look up your GNIS Feature ID, please go to the website: <http://geonames.usgs.gov/domestic/index.html>. For more information about how to obtain a GNIS number, please refer to the How to Apply section of the CHRP Application Guide

E. Law Enforcement Executive/Program Official Information:

For Law Enforcement Agencies: Enter the law enforcement executive's name and contact information. This is the highest ranking law enforcement official within your jurisdiction (e.g., Chief of Police, Sheriff, or equivalent).

*Title: Chief

*First Name: William

MI: H

*Last Name: Jopp

Suffix:

*Agency Name: Delaware Capitol Police

*Street 1: 150 William Penn Street

Street 2: P.O. Box 1401

*City: Dover

*State: DE

*Zip Code: 19903

*Telephone: 302-744-4390

Fax: 302-739-2869

*Email: william.jopp@state.de.us

*Type of Agency: State

F. Government Executive/Financial Official Information:

For Government Agencies: Enter the government executive's name and contact information. This is the highest ranking official within your jurisdiction (e.g., Mayor, City Administrator, Tribal Chairman, or equivalent).

*Title: Cabinet Secretary

*First Name: Lewis

MI:

*Last Name: Schiliro

Suffix:

*Agency Name: Delaware Department Safety and Homeland Security

*Street 1: Public Safety Blvd

Street 2: P.O. Box 818

*City: Dover

*State: DE

*Zip Code: 19903

*Telephone: 302-744-2680

Fax: 302-739-2512

*Email: lewis.schilliro@state.de.us

*Type of Government Entity: State

Previous

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Section 2: GENERAL AGENCY INFORMATION

A. General Applicant Information

1. *Cognizant Federal Agency:
 Enter your jurisdiction's Cognizant Federal Agency. A Cognizant Federal Agency, generally, is the federal agency from which your jurisdiction receives the most federal funding. Your Cognizant Federal Agency also may have been previously designated by the Office of Management and Budget.

2. *Fiscal Year: to (MM/DD/YYYY)

3. *Jurisdictional population as of the 2000 U.S. Census:

Check here if the jurisdictional population is not represented by U.S. Census figures (e.g., colleges, special agencies, school police departments, etc.). (If checked, skip Question 4 and go to Question 5).

4. Enter the total jurisdictional population as of the 2007 Census Estimate. The Census Estimate can be looked up in the American FactFinder at <http://FactFinder.census.gov>.

5. *If the jurisdictional population is not represented by 2007 U.S. Census figures, please indicate the size of the population in 2007:

Please indicate the source of this estimate:

6. *Do officers have primary law enforcement authority for this entire jurisdictional population? (An agency with primary law enforcement authority is defined as the first responder to calls for service, and has ultimate and final responsibility for the prevention, detection, and/or investigation of crime within its jurisdiction.)

Yes No

If NO, what is the actual population for which your department has primary law enforcement authority? For example, your service population may be the 2007 Census Estimate minus the population of the incorporated towns and cities that have their own police departments within your geographic boundaries.

B. Law Enforcement Agency Information

1. *Enter the Current Fiscal Year Budgeted Sworn Force Strength:
 Full-time: Part-time:

The budgeted number of sworn officer positions is the number of sworn positions your agency has funded within its budget, including state, Bureau of Indian Affairs, and locally-funded vacancies. Do not include unfunded vacancies or unpaid/reserve officers.

2. *Enter the Current Fiscal Year Actual Sworn Force Strength as of the Date of This Application:
 Full-time: Part-time:

The actual number of sworn officer positions is the actual number of sworn positions employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.

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COPS Hiring Recovery Program (CHRP) Ap

Attachment to SF-424

Section 3: CHRP PROGRAM REQUEST

Your agency may apply for COPS funds to use on or after the official grant award start date to hire new, additional officer positions (including filling existing unfunded vacancies) or rehire officers who have already been laid off, or are currently scheduled to be laid off on a future date, as a result of state, local or tribal budget reductions. Please base your application request on your agency's current anticipated needs for funding in these primary categories. Please also be mindful of the initial three year grant period and your agency's ability to fill and retain the officer positions awarded, while following your agency's established hiring policies and procedures.

As described in detail in the CHRP Application Guide, it is imperative that applicants understand that the COPS statute nonsupplanting requirement mandates that CHRP funds may be used only to supplement (increase) a grantee's law enforcement budget for sworn officer positions and may not supplant (replace) state, local, or tribal funds that a grantee otherwise would have spent on officer positions if it had not received a CHRP award. This means that if your agency plans to:

- a. Hire new officer positions (including filling existing officer vacancies that are no longer funded in your agency's budget): It must hire these additional positions on or after the official grant award start date, above its current budgeted (funded) level of sworn officer positions, and otherwise comply with the nonsupplanting requirement as described in detail in the CHRP Application Guide and Grant Owner's Manual;
- b. Rehire officers who have already been laid off (at the time of application) as a result of state, local, or tribal budget cuts: It must rehire the officers on or after the official grant award start date, maintain documentation showing the date(s) that the positions were laid off and rehired, and otherwise comply with the nonsupplanting requirement as described in detail in the CHRP Application Guide and Grant Owner's Manual;
- c. (c) Rehire officers who are (at the time of application) currently scheduled to be laid off on a future date as a result of state, local, or tribal budget cuts: It must continue to fund the officers with its own funds from the grant award start date until the date of the scheduled lay-off (for example, if the CHRP award start date is September 1 and the lay-off is scheduled for November 1, then the CHRP funds may not be used to fund the officers until November 1, the date of the scheduled lay-off), identify the number and date(s) of the scheduled lay-off(s) in this application [see below], maintain documentation showing the date(s) and reason(s) for the lay-off, and otherwise comply with the nonsupplanting requirement as described in detail in the CHRP Application Guide and Grant Owner's Manual. [Please note that as long as your agency can document the date that the lay-off(s) would occur if the CHRP funds were not available, it may transfer the officers to the CHRP funding on or immediately after the date of the lay-off without formally completing the administrative steps associated with a lay-off for each individual officer.]

Documentation that may be used to prove that scheduled lay-offs are occurring for local economic reasons that are unrelated to the availability of CHRP grant funds may include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the lay-offs; notices provided to the individual officers regarding the date(s) of the lay-offs; and/or budget documents ordering departmental and/or jurisdiction-wide budget cuts. These records must be maintained with your agency's CHRP grant records during the grant period and for three years following the official closeout of the CHRP grant in the event of an audit, monitoring, or other evaluation of your grant compliance. The following tips are designed to help comply with the program and financial requirements associated with the administration of your grant. <http://www.cops.usdoj.gov/Default.asp?Item=2.116>

When completing the questions below, please base your responses on your agency's current (at the time of application) needs for funding in the three hiring categories (new hires, rehires of previously laid off officers, and rehiring officers who are scheduled to be laid off on a specific future date). CHRP grant awards will be made for officer positions requested in each of these three categories and recipients of CHRP awards are required to use awarded funds for the specific categories awarded.

During the review of your agency's application, if the COPS Office reduces the number of positions you requested in the application, the COPS Office may contact you to obtain a new number of officer positions requested in each category.

*How many COPS officer positions is your agency requesting (total)? 15

*How many of the positions do you anticipate will be:

a. To hire new, additional officer positions (including to fill existing vacancies that are no longer funded in your agency's budget)?
15

b. To rehire officers who have already been laid off (at the time of application) as a result of state, local, or tribal budget reductions?

0

c. To rehire officers who are (at the time of application) currently scheduled to be laid off on a specific future date as a result of state, local, or tribal budget reductions?

0 (# Positions)

Date of the scheduled lay-off for these officers

If your agency has planned multiple future lay-off dates, please use the additional space below:

0 (# Positions)

Date of the scheduled lay-off for these officers

0 (# Positions)

Date of the scheduled lay-off for these officers

Special Reminder for Rehired Officers:

The CHRP program awards funding based on your agency's entry-level salary and benefit package. Any additional (higher than entry-level) salary and benefits expenses for rehired officers must be paid by your agency.

Certification Regarding Scheduled Lay-Offs:

If your agency plans to use CHRP funds to rehire officers who are currently scheduled to be laid off on a future date (under category c above), please certify (by checking the appropriate boxes) to the following:

***Certification:**

My agency has and will maintain documentation showing the date(s) of the scheduled lay-off(s) and demonstrating that the scheduled lay-off (s) is/are occurring for fiscal reasons that are unrelated to the availability or receipt of CHRP grant funds (as described above).

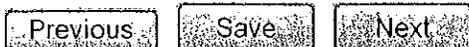
My agency will use its own funds to continue funding these officers until the scheduled date(s) of the lay-off(s) and will use CHRP funds to rehire these officers only on or after the scheduled date of the lay-off(s).

My agency recognizes that the CHRP program provides funding based on our entry-level salary and benefits package and that any additional costs for rehired officers beyond entry-level are our responsibility to pay with other sources of funding.

If an applicant receives an award, and after receiving the awards needs to change the hiring categories, it must request a post-award grant modification to change the categories of hiring and receive prior approval before spending CHRP funding by calling the COPS Response Center at 1-800-421-6770.

The American Recovery and Reinvestment Act (Recovery Act) requires grantees to report their financial and programmatic progress within 10 days after the end of each calendar quarter. The Recovery Act reporting requirements are in addition to quarterly financial status report and quarterly programmatic progress report requirements. The COPS Office plans to request information from grantees consistent with Section 1512 of the Recovery Act, including collecting information on the number of new jobs created and the number of jobs preserved using CHRP funding. Awarded agencies will be required to submit information in a timely manner as a condition of the award. The COPS Office is then required to post data from grantee reports to Recovery.gov. Please be advised that the submission of programmatic and financial reports on a timely basis is a significant condition of the CHRP grant and a violation of the grant requirement may result in termination of grant funding or other remedies.

In order to aid in compliance with the reporting requirements, awarded agencies should be prepared to track and report CHRP funding separately from other funding sources (including other COPS and federal grants) to ensure accurate financial and programmatic reporting on a timely basis. Your agency should ensure that you have financial internal controls in place to monitor the use of CHRP funding and ensure that its use is consistent with grant terms and conditions. Good practices in this area would include written accounting practices, an accounting system that tracks all drawdowns and grant expenditures, and the ability to track when each CHRP position funded is filled or vacant (including if the position was for a new hire or a re-hire).



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COPS Hiring Recovery Program (CHRP) Ap

Attachment to SF-424

Section 4: NEED FOR FEDERAL ASSISTANCE

1) *Enter your law enforcement agency's total operating budget for the current AND previous two fiscal years.

CURRENT FISCAL YEAR (2009) \$ 3870600

PREVIOUS FISCAL YEAR (2008) \$ 3789900

PREVIOUS FISCAL YEAR (2007) \$ 3606900

2) *Enter the total jurisdictional (city, county, state, tribal) operating budget for the current AND previous two fiscal years.

CURRENT FISCAL YEAR (2009) \$ 3362875800

PREVIOUS FISCAL YEAR (2008) \$ 3285583500

PREVIOUS FISCAL YEAR (2007) \$ 3101864900

3) *Enter the total jurisdictional (city, county, state, tribal) locally generated revenues for the current AND previous two fiscal years. Locally general locally generated property taxes, sales taxes and other taxes and revenue sources (for example, transportation taxes, transient lodging taxes, license taxes and franchise taxes).

CURRENT FISCAL YEAR (2009) \$ 0

PREVIOUS FISCAL YEAR (2008) \$ 0

PREVIOUS FISCAL YEAR (2007) \$ 0

4) *Enter the total jurisdictional (city, county, state, tribal) general fund balance for the current and previous two fiscal years

CURRENT FISCAL YEAR (2009) \$ 0

PREVIOUS FISCAL YEAR (2008) \$ 0

PREVIOUS FISCAL YEAR (2007) \$ 0

5) *Since January 1, 2008, what percentages of the following employees in your jurisdiction (city, county, state, tribal) have been reduced through

Civilian Law Enforcement Agency Personnel 0 %

Sworn Law Enforcement Agency Personnel 0 %

Other Government Agency Personnel 0 %

6) *Since January 1, 2008, what percentages of the following employees in your jurisdiction (city, county, state, tribal) have been reduced through are scheduled to last a minimum of forty hours per person over the course of a fiscal year:

Civilian Law Enforcement Agency Personnel 0 %

Sworn Law Enforcement Agency Personnel 0 %

Other Government Agency Personnel 0 %

7) *Since January 1, 2008 what percentages of the following employees in your jurisdiction (city, county, state, tribal) have been reduced due to of jurisdiction's ability to fill vacancies (i.e. hiring freezes):

Civilian Law Enforcement Agency Personnel 0 %

Sworn Law Enforcement Agency Personnel 0 %

Other Government Agency Personnel

0 %

8) *The U.S. Census Bureau American Community Survey (ACS) provides multi-year poverty rate estimates for communities. For jurisdictions with less than 20,000, please go to the US Census Bureau's American FactFinder (<http://FactFinder.census.gov>) to determine the percent of families in poverty on the 2005-2007 ACS. For jurisdictions below 20,000 in population or not represented in the U.S. Census, please select the nearest best match (for example, the county in which your jurisdiction is located.) Please see the CHRP Application Guide for additional information and help in using the /

Percent of families in poverty 7.2 %

9) *The Bureau of Labor Statistic's Local Area Unemployment Statistics (LAUS) program provides monthly estimates of unemployment for commu Bureau of Labor Statistics' LAUS website: (www.bls.gov/lau/data.htm) to find detailed instructions for looking up your local area's unemployment rate. If question, it may be necessary to select the nearest best match to your jurisdiction (for example, a city of fewer than 25,000 people may report their see the CHRP Application Guide for additional information and help in using the LAUS data.

Percentage unemployed for January 2009 6.7 %

Percentage unemployed for January 2008 3.9 %

10) *Indicate your jurisdiction's estimated residential property foreclosure rate for calendar year 2008. This rate should be calculated as total number of foreclosure filings and new bank-owned foreclosures (REOs) in 2008 divided by total number of residential households.

0 %

Check here if the information necessary to calculate this rate is unavailable.

11) Indicate if your jurisdiction has experienced any of the following events since January 1, 2008:

Military base closure or realignment.

A declaration of natural or other major disaster or emergency has been made pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (54 USC 5121 et seq.).

A declaration as an economically or financially distressed area by the state in which the applicant is located

Downgrading of the applicant's bond rating by a major rating agency.

Has filed or been declared bankrupt by a court of law.

Has been placed in receivership or its functional equivalent by the state or federal government

12) *Indicate if, since January 1, 2008, your jurisdiction has experienced an unplanned, non-recurring, capital outlay or unanticipated loss of revenue that has had a negative impact on your jurisdiction's fiscal health?

Yes No

12a) If YES, please express the cost of this event as a percentage of your total current operating budget

1 %

and please describe the event (please limit to 350 characters):

The Delaware Capitol Police has been required to revert \$37,600 (1%) to the state general fund as part of a total reduction plan by the state to balance its FY 09 as required by state law. The state budget experienced a significant shortfall in FY 09 and anticipates a 20% reduction in revenue for FY 10.

13) *Using UCR crime definitions enter the actual number of incidents reported to your jurisdiction in calendar year 2008 for the following crime type:

Criminal Homicide 0

Forcible Rape 1

Robbery 0

Aggravated Assault	54
Burglary	5
Larceny (except motor vehicle theft)	29
Motor Vehicle Theft	4

*Note: If your agency currently reports to NIBRS, or does not report crime incident totals at all, please ensure that your data is converted to UCR. See the CHRP Application Guide or the FBI's UCR Handbook book (www.fbi.gov/ucr/handbook/ucrhandbook04.pdf) for more information.

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COPS Hiring Recovery Program (CHRP) Ap

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Section 5: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGIES

Proposed Community Policing Plan

COPS grants must be used to initiate or enhance community policing activities. Please complete the following questions to describe the types of community policing activities that will result from CHRP funding. You may find more detailed information about community policing at the COPS Office web site.

Community Partnerships

Community partnerships are on-going collaborative relationships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in the police.

My agency:

*P1) Regularly distributes relevant crime and disorder information to community members.

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

*P2) Routinely seeks input from the community to identify and prioritize neighborhood problems (e.g. through regularly scheduled community meetings, annual community surveys, etc.).

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

*P3) Regularly collaborates with other local government agencies that deliver public services.

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

*P4) Regularly collaborates with non-profit organizations and/or community groups.

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

*P5) Regularly collaborates with local businesses.

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

*P6) Regularly collaborates with informal neighborhood groups and resident associations.

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

Problem Solving

Problem solving is an analytical process for systematically 1) identifying and prioritizing problems, 2) analyzing problems, 3) responding to problems, and 4) evaluating problem solving initiatives. Problem solving involves an agency-wide commitment to go beyond traditional police responses to crime to proactively address a multitude of problems that adversely affect quality of life.

My agency:

*PS1) Routinely incorporates problem-solving principles into patrol work.

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

*PS2) Identifies and prioritizes crime and disorder problems through the routine examination of patterns and trends involving repeat victims, offenders, and locations.

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

*PS3) Routinely explores the underlying factors and conditions that contribute to crime and disorder problems.

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

*PS4) Systematically tailors responses to crime and disorder problems to address their underlying conditions.

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

*PS5) Regularly conducts assessments to determine the effectiveness of responses to crime and disorder problems.

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

Organizational Transformation

Organizational transformation is the alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.

My agency:

*OC1) Incorporates community policing principles into the agency's mission statement and strategic plan.

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

*OC2) Practices community policing as an agency-wide effort involving all staff (i.e. not solely housed in a specialized unit).

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

*OC3) Incorporates problem-solving and partnership activities into personnel performance evaluations.

- does not currently do, and has no plans to implement under this grant
- does not currently do, and plans to initiate under this grant
- currently does, and plans to continue doing under this grant
- currently does, and plans to expand/enhance under this grant

Community Policing Plan Narrative (please limit to 2,000 characters)

*Please describe your agency's implementation plan for this program (if awarded), with specific reference to each of the following elements of community involvement and support, including consultation with community groups, private agencies, and/or other public agencies; (b) related governmental and community proposed use of CHRP funding; and (c) organizational transformation – how your agency will use these funds, if awarded, to reorient its mission to community involvement in and commitment to community policing. This narrative will not be scored for selection purposes but serves, along with the previous question, to provide information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving and community policing information.

If your organization receives this CHRP grant funding, these responses will be considered as your organization's community policing plan. We understand that your organization may change during the life of your CHRP grant (if awarded), and minor changes to this plan may be made without prior approval of the COPS Office. We encourage you to incorporate a broad range of possible community policing strategies and activities, and that your agency may implement particular community policing activities on a case-by-case basis throughout the life of the grant. If your agency's community policing plan changes significantly, however, you must submit those changes in writing. Changes are "significant" if they deviate from the range of possible community policing activities identified and approved in this original community policing plan application.

The Delaware Capitol Police will utilize positions acquired through the CHRP existing services provided to the community it serves through the deployment based upon identified needs. This will include pro-active foot and vehicle patrols dictated by criminal statistics and community involvement, enhance to enhance current community partnerships and initiate new consortiums to improve relationship between the Delaware Capitol Police and the community it serves. attempt to increase contact with the community unrelated to the direct delivery in order to foster a cooperative liaison. This liaison will foster a trust and understanding of the public's perception of the agency. All of these initiatives developed in support of the agency's mission. Dedicated to the protection of

*CP1) To what extent is there community support in your jurisdiction for implementing the proposed grant activities?

- a) Minimal support
- b) Moderate support
- c) High level of support

*CP2) If awarded to what extent will the grant activities impact the other components of the criminal justice system in your jurisdiction?

- a) Potentially increased burden
- b) No change in burden
- c) Potentially decreased burden

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Section 6: CONTINUATION OF PROJECT AFTER FEDERAL FUNDING

Applicants must plan to retain all sworn officer positions awarded under the CHRP grant for a minimum of 12 months at the conclusion of 36 months of federal funding for each position. The retained CHRP-funded positions should be added to your agency's law enforcement budget with state and/or local funds at the end of grant funding, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the grant. At the time of grant application, applicants must affirm that they plan to retain the positions and identify the planned source(s) of retention funding. We understand that your agency's source(s) of retention funding may change during the life of the grant. Your agency should maintain proper documentation of any changes in the event of an audit, monitoring or other evaluation of your grant compliance. Please refer to frequently asked questions on retention. <http://www.cops.usdoj.gov/Default.asp?Item=2115>

*Has your agency planned to retain all additional sworn officer positions under this grant for a minimum 12 months at the conclusion of 36 months of federal funding for each position?

Yes No

*Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention from the checkboxes listed below:

- General Funds
- Raise Bond/Tax Issue
- Asset Forfeiture Funds
- Private Sources/Donation
- Fundraising Efforts
- Other (Please provide a brief description of the source(s) of funding not to exceed 75 words.)

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Section 7: BUDGET DETAIL WORKSHEETS

OMB Number: 1103-0097
Expiration Date: 09/30/2009

Instructions:
This worksheet will assist your agency in reporting your agency's current *entry-level* salary and benefits costs and identifying your agency's total officer position. Please list the current entry-level base salary and fringe benefits *rounded to the nearest whole dollar* for one full-time sworn officer. *Include employee contributions.*

Please complete the budget worksheet(s) based on your agency's current annual first year entry-level salary and benefit package for your locally-funded CHRP funding must only pay for entry-level salaries and benefits. Any additional costs incurred for higher than entry-level salaries and benefits for of your agency's responsibility.

Note: Part-time positions will not be funded.

Please refer to the CHRP Application Guide for additional information.

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Section 7: BUDGET DETAIL WORKSHEETS

Instructions:

Please complete the questions below based on your agency's current first year full-time entry-level salaries and fringe benefits for your locally-funded Year 2 and Year 3 increases below.)

Part 1: Full-Time Sworn Officer Information

A. Current First Year Entry-Level Base Salary for One Sworn Officer Position \$ 36127.00

Please calculate the fringe benefit costs below based on the first year entry-level benefits for one sworn officer position.

B. Fringe Benefits	Cost	% Of Base	Additional Info
*Social Security	\$ <u>2240</u>	<u>6.2</u> %	<input checked="" type="checkbox"/> Exempt
<i>Cannot exceed 6.2% of Total Base Salary. If less than 6.2%, exempt, or fixed rate, provide an explanation in "Part 2: Full-Time Sworn Officer Infor</i>			
*Medicare	\$ <u>524</u>	<u>1.45</u> %	<input checked="" type="checkbox"/> Exempt
<i>Cannot exceed 1.45% of Total Base Salary. If less than 1.45%, exempt, or fixed rate, provide an explanation in the "Part 2: Full-Time Sworn Office</i>			
*Health Insurance	\$ <u>10000</u>	<u>27.68</u> %	
*Life Insurance	\$ <u>0</u>	<u>0</u> %	
*Vacation	\$ <u>0</u>	<u>0</u> %	Number of Hour
*Sick Leave	\$ <u>0</u>	<u>0</u> %	Number of Hour
*Retirement	\$ <u>5733</u>	<u>15.87</u> %	
*Worker's Compensation	\$ <u>332</u>	<u>0.92</u> %	If exempt, check
*Unemployment Insurance	\$ <u>62</u>	<u>0.17</u> %	If exempt, check
Night Differential Payments	\$ <u>1901</u>	<u>5.26</u> %	Describe: Night Differ
	\$	%	Describe:
	\$	%	Describe:

Total Current First Year Entry-Level Benefits for One Sworn Officer Position = \$: 20792

C. Total Year 1 Salary \$ + Total Year 1 Benefits = \$ 56919
Part A Part B

Based on the current first year full-time entry-level salaries and fringe benefits, please project Year 2 and Year 3 increases and use these figures for salaries and benefits amounts per sworn officer position that you are requesting through the CHRP grant.

Your agency must maintain records documenting how it calculated its Year 2 and Year 3 projections (and, accordingly, its total three-year salary and benefits amounts per sworn officer position) in its CHRP grant records throughout the grant period and for three years following the official closeout of the COPS grant in the event of evaluation of your grant compliance.

Year 2

Total Year 2 entry-level salary for one sworn officer position: \$ 36849

Total Year 2 entry-level benefits for one sworn officer position: \$ 21207

Year 3

Total Year 3 entry-level salary for one sworn officer position: \$ 40216

Total Year 3 entry-level benefits for one sworn officer position: \$ 22057

Total Three-Year Salary for one officer position: \$ 113192 X Number of Sworn Positions Requested: 15
= \$ 1697880 Total Three-Year Salary Project Cost

Total Three-Year Benefits for one officer position: \$ 64056 X Number of Sworn Positions Requested: 15
= \$ 960840 Total Three-Year Benefits Project Cost

Total Three-Year Salary and Benefits for one Officer Position: \$ 177248 X Number of Sworn Positions Requested: 15
= \$ 2658720 Total Project Cost

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Section 7: BUDGET DETAIL WORKSHEETS

Part 2: Full-Time Sworn Officer Information

After completing Part 1 of this budget worksheet, answer the following questions. Be sure to answer EVERY question. Missing or erroneous information may result in denial of your agency's request.

1. If your agency's second and/or third-year costs for salaries and/or fringe benefits increase after the first year, check the reason(s) why:

- Cost of living adjustment (COLA)
- Step raises
- Change in benefit costs
- Other- please explain briefly in 150 characters or less:

2. If an explanation is required for any of the following categories, please provide in the space below:

1) Social Security:

2) Medicare:

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Financial Requirements

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Section 7: BUDGET SUMMARY

Budget Category	Category Total	Line #
A. Sworn Officer Positions	\$2658720 .00	1
Total Project Amount		\$2658720 .00
Total Federal Share Amount		\$2658720 .00

Contact Information for Budget Questions

Please provide contact information of the financial official that the COPS Office may contact with questions related to your budget submission.

Authorized Official's Typed Name:

*First Name	Joseph
*Last Name	Swiski
*Title	DSHS Administrative Officer
*Phone	302-744-2680
*Email	joseph.swiski@state.de.us

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Section 8: ASSURANCES

Several provisions of federal law and policy apply to all grant programs. The Office of Community Oriented Policing Services needs to secure your assurance that the applicant will comply with these provisions. If you would like further information about any of these assurances, please contact your state's COPS Grant Program Specialist at (800) 421-6770.

By the applicant's authorized representative's signature, the applicant assures that it will comply with all legal and administrative requirements that govern the applicant for acceptance and use of federal grant funds. In particular, the applicant assures us that:

1. It has been legally and officially authorized by the appropriate governing body (for example, mayor or city council) to apply for this grant and that the persons signing the application and these assurances on its behalf are authorized to do so and to act on its behalf with respect to any issues that may arise during processing of this application.
2. It will comply with the provisions of federal law, which limit certain political activities of grantee employees whose principal employment is in connection with an activity financed in whole or in part with this grant. These restrictions are set forth in 5 U.S.C. § 1501, et seq.
3. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, if applicable.
4. It will establish safeguards, if it has not done so already, to prohibit employees from using their positions for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.
5. It will give the Department of Justice or the Comptroller General access to and the right to examine records and documents related to the grant.
6. It will comply with all requirements imposed by the Department of Justice as a condition or administrative requirement of the grant, including but not limited to: the requirements of 28 CFR Part 66 and 28 CFR Part 70 (governing administrative requirements for grants and cooperative agreements); 2 CFR Part 225 (OMB Circular A-87), 2 CFR 220 (OMB Circular A-21), 2 CFR Part 230 (OMB Circular A-1 22) and 48 CFR Part 31.000, et seq. (FAR 31.2) (governing cost principles); OMB Circular A-1 33 (governing audits) and other applicable OMB circulars; the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 28 CFR Part 38.1; the current edition of the COPS Grant Monitoring Standards and Guidelines; the applicable COPS Grant Owners Manuals; and with all other applicable program requirements, laws, orders, regulations, or circulars.
7. If applicable, it will, to the extent practicable and consistent with applicable law, seek, recruit and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions in the agency.
8. It will not, on the ground of race, color, religion, national origin, gender, disability or age, unlawfully exclude any person from participation in, deny the benefits of or employment to any person, or subject any person to discrimination in connection with any programs or activities funded in whole or in part with federal funds. These civil rights requirements are found in the non-discrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 U.S.C. § 3789 (d); Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794); Title II, Subtitle A of the Americans with Disabilities Act (ADA) (42 U.S.C. § 12101, et seq.); the Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.); and Department of Justice Non-Discrimination Regulations contained in Title 28, Parts 35 and 42 (subparts C, D, E and G) of the Code of Federal Regulations.
 - A. In the event that any court or administrative agency makes a finding of discrimination on grounds of race, color, religion, national origin, gender, disability or age against the applicant after a due process hearing, it agrees to forward a copy of the finding to the Office of Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, D.C. 20531.
 - B. If your organization has received an award for \$500,000 or more and has 50 or more employees, then it has to prepare an EEOP and submit it to the Office for Civil Rights ("OCR"), Office of Justice Programs, 810 7th Street, N.W., Washington, DC 20531, for review within 60 days of the notification of the award. If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEOP, but it does not have to submit the EEOP to OCR for review. Instead, your organization has to maintain the EEOP on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEOP requirement. However, your organization must complete Section A of the Certification Form and return it to OCR.
9. Pursuant to Department of Justice guidelines (June 18, 2002 Federal Register (Volume 67, Number 117, pages 41455-41472), under Title VI of the Civil Rights Act of 1964, it will ensure meaningful access to its programs and activities by persons with limited English proficiency.

10. It will ensure that any facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify us if advised by the EPA that a facility to be used in this grant is under consideration for such listing by the EPA.

11. If the applicant's state has established a review and comment procedure under Executive Order 12372 and has selected this program for review, it has made this application available for review by the state Single Point of Contact.

12. It will submit all surveys, interview protocols, and other information collections to the COPS Office for submission to the Office of Management and Budget for clearance under the Paperwork Reduction Act of 1995 if required.

13. It will comply with the Human Subjects Research Risk Protections requirements of 28 CFR Part 46 if any part of the funded project contains non-exempt research or statistical activities which involve human subjects and also with 28 CFR Part 22, requiring the safeguarding of individually identifiable information collected from research participants.

14. Pursuant to Executive Order 13043, it will enforce on-the-job seat belt policies and programs for employees when operating agency-owned, rented or personally-owned vehicles.

15. It will not use COPS funds to supplant (replace) state, local, or Bureau of Indian Affairs funds that otherwise would be made available for the purposes of this grant, as applicable.

16. If the awarded grant contains a retention requirement, it will retain the increased officer staffing level and/or the increased officer redeployment level, as applicable, with state or local funds for a minimum of 12 months following expiration of the grant period.

17. It will not use any federal funding directly or indirectly to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law ratification, policy or appropriation whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy or appropriation as set forth in the Anti-Lobby Act, 18 U.S.C. 1913.

18. In the event that a portion of grant reimbursements are seized to pay off delinquent federal debts through the Treasury Offset Program or other debt collection process, it agrees to increase the non-federal share (or, if the awarded grant does not contain a cost sharing requirement, contribute a non-federal share) equal to the amount seized in order to fully implement the grant project.

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

I certify that the assurances provided are true and accurate to the best of my knowledge.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

William Jopp

03/17/2009

*Typed Name of Law Enforcement Executive (or Official with Programmatic Authority, as applicable)

*Date

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Lewis Schilliro

03/17/2009

*Typed Name of Government Executive (or official with Financial Authority, as applicable)

*Date

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Section 9: CERTIFICATIONS

Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements Coordination with Affected Agencies

Although the Department of Justice has made every effort to simplify the application process, other provisions of federal law require us to seek your agency's certification regarding certain matters. Applicants should read the regulations cited below and the instructions for certification included in the regulations to understand the requirements and whether they apply to a particular applicant. Signing this form complies with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 28 CFR Part 67, "Government-Wide Debarment and Suspension (Nonprocurement)," 28 CFR Part 83 Government-Wide Requirements for Drug-Free Workplace (Grants)," and the coordination requirements of the Public Safety Partnership and Community Policing Act of 1994. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

1. Lobbying

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- A. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment or modification of any federal grant or cooperative agreement;
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Part 2867, Section 2867.437

- A. The applicant certifies that it and its principals:
 - (i) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
 - (ii) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) or private agreement or transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility.
 - (iii) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (A)(ii) of this certification; and
 - (iv) Have not within a three-year period preceding this application had one or more public transactions (federal,

state or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees Other Than Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, for grantees, as defined at 28 CFR Part 83, Sections 83 and 83.510 -

A. The applicant certifies that it will, or will continue to, provide a drug-free workplace by:

(i) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(ii) Establishing an on-going drug-free awareness program to inform employees about -

- (a) The dangers of drug abuse in the workplace;
- (b) The grantee's policy of maintaining a drug-free workplace;
- (c) Any available drug counseling, rehabilitation and employee assistance programs; and
- (d) The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace;

(iii) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (i);

(iv) Notifying the employee in the statement required by paragraph (i) that, as a condition of employment under the grant, the employee will -

- (a) Abide by the terms of the statement; and
- (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(v) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (iv)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: COPS Office, 1100 Vermont Ave., NW, Washington, D.C. 20530. Notice shall include the identification number(s) of each affected grant.

(vi) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (iv)(b), with respect to any employee who is so convicted -

- (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement or other appropriate agency;

(vii) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (i), (ii), (iii), (iv), (v) and (vi).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of performance (street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

4. Coordination

The Public Safety Partnership and Community Policing Act of 1994 requires applicants to certify that there has been appropriate coordination with all agencies that may be affected by the applicant's grant proposal if approved. Affected agencies may include, among others, the Office of the United States Attorney, state or local prosecutors, or correctional agencies. The applicant certifies that there has been appropriate coordination with all affected agencies.

Grantee Agency Name and Address:

Delaware Capitol Police 150 William Penn Street P.O. Box 1401 Dover, DE 19903

Grantee IRS/ Vendor Number: 516002279

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

I certify that the assurances provided are true and accurate to the best of my knowledge.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

William Jopp

*Typed Name of Law Enforcement Executive (or Official with Programmatic Authority, as applicable):

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Lewis Schribo

*Typed Name of Government Executive (or Official with Financial Authority, as applicable)

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- grant
- cooperative agreement
- loan
- loan guarantee
- loan insurance

- initial award
- post-award

material c

For Material Cl

Year:

Quarter:

Date of last rep

*4 . Name and Address of Reporting Entity:

Delaware Capitol Police 150 William Penn St Dover DE 19901

5 . If Reporting Name and Add

- Prime
- Subawardee

Subawardee Tier: _____, if known: Congressional District (number), if known:

Congressional 16.710

6 . Federal Department/Agency:
USDOJCOPS

7 . Federal Proc

CFDA Number

8 . Federal Action Number, if known:

9 . Award Amc \$

10. a . Name and Address of Lobbying Registrant (if individual, last name, first name, MI):

10. b. Individu first name, MI):

11 . Information requested through this form is authorized by Title 31 U .S .C . Section 1352 . This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into . This disclosure is required pursuant to 31 U .S .C . 1352 . This information will be reported to the Congress semi-annually and will be available for public inspection .Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

By clicking authorized by t grant applicant of the applicab. Guide, the COI program regula on this form an understand tha in fines, imprist contracts, and/

*Typed Name:

*Title:

Telephone No.:

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COPS Hiring Recovery Program (CHRP) Ap

Attachment to SF-424

Section 11: CERTIFICATION OF REVIEW AND REPRESENTATION O

The signatures of the Law Enforcement Executive/Program Official and Government Executive/Financial Official, and any applicable program partne
Representation of Compliance with Requirements:

1. Assures the COPS Office that the applicant will comply with all legal, administrative, and programmatic requirements that govern the applic
outlined in the applicable COPS Application Guide; AND
2. Attests to the accuracy of the information submitted with this application (including the Budget Detail Worksheets).

*The signatures on this application must be made by the actual executives named on this application unless there is an officially documented authoriz
jurisdiction has such an official document, it must be attached to this application. Applications with missing, incomplete, or inaccurate signatures or re*

Signatures shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to awa

Please be advised that a hold may be placed on this application if it is deemed that the applicant agency is not in compliance with federal civil rights I
federal civil rights investigation, and/or is not cooperating with a COPS Office compliance investigation concerning a current grant award.

Person Submitting this Application

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to
the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and
Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circu
provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made
result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy availa

*Please type your name here in place of your signature:

Law Enforcement Executive

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to
the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and
Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circu
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*Please type your name here in place of your signature:

Government Executive Application

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to
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Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circu
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result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy availa

*Please type your name here in place of your signature:

COPS ONLINE NOTE: The only electronic signature submitted online with this application will be the individual registered with the user name and password during the Online login process. However, the signatures of both the Law Enforcement Executive/Program Official and the Government Executive/Financial Officer and the partners' signatures, are REQUIRED for Sections 8, 9 and 11 of this application. Original, signed hard copies of the Certification of Review and Reassurance and Certifications must be kept in the agency's files and furnished upon request.

By clicking this box, I have read and understand this requirement.

Warning: Once you submit your application you will be unable to change any of your application information. Please ensure that you have reviewed and approved your application to the COPS Office.

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You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 05/31/2011.

